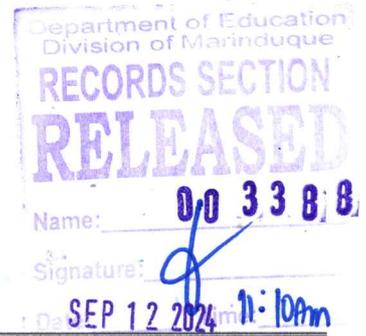




Republic of the Philippines  
**Department of Education**  
 MIMAROPA REGION  
 SCHOOLS DIVISION OF MARINDUQUE



Office of the Schools Division Superintendent

**DIVISION MEMORANDUM**

TO: Assistant Schools Division Superintendent  
 Chief Education Supervisor, CID  
 Public Schools District Supervisors  
 Public Elementary School Heads  
 All Others Concerned

FROM: **LYNN G. MENDOZA, EdD**  
 OIC, Schools Division Superintendent

SUBJECT: **ADMINISTRATION OF MULTI-FACTORED ASSESSMENT TOOL (MFAT) TO GRADE 1 LEARNERS**

DATE: September 11, 2024

Per attached Regional Memorandum No. 122, s. 2024 dated August 27, 2024 titled Administration of Multi-Factored Assessment Tool (MFAT) to Grade 1 Learners, this Office, through the Curriculum Implementation Division, instructs trained Grade 1 teachers to administer the MFAT and concerned personnel to submit results following this schedule:

Activity	Date	Persons Responsible	Forms to be Accomplished
Administration of MFAT	September 3-20, 2024	Grade 1 Teachers	Form A
Consolidation of School MFAT Result	September 23-24, 2024	School Heads	Form B
Consolidation of District MFAT Result	September 25-27, 2024	Public Schools District Supervisor	Forms C and D
Consolidation of Division MFAT Result	October 1-3, 2024	EPS in-charge of Special Needs Education	Forms E and F
Submission to RO-CLMD	October 4, 2024	EPS in-charge of Special Needs Education	

It is expected that Grade 1 learners who will demonstrate delays in any developmental domain shall be given appropriate intervention by schools through the Individual Learning Monitoring Plan (ILMP). Said ILMP will be submitted to the CID at the last quarter of the School Year.

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